

TO: James L. App, City Manager
FROM: Joseph M. Deakin, Public Works Director
SUBJECT: FY04 Vehicle Equipment Replacement - Ad Hoc Committee
DATE: October 7, 2003

BACKGROUND:

An Ad Hoc Committee to review the vehicle/equipment purchasing policy and also to review requests to modify replacement vehicles is requested. Staff is preparing bid specifications for the purchase of FY04 replacement vehicles and the Ad Hoc Committee will be asked to review suggested replacement modifications.

OPTIONS:

- a. Assemble an Ad Hoc Committee of two Council members to evaluate proposed City's vehicle purchases and report back to the City Council by December 16, 2003.
- b. Amend, modify or reject the above option.